SHIFT PREMIUMS: SUPERVISORY AND CONFIDENTIAL CLASSIFIED PERSONNEL

Classified employees assigned to the second or third shifts who work four (4) hours or more per day on a regularly assigned basis shall receive a shift premium. The standard work day is eight (8) hours per day plus lunch. The normal beginning and ending work day for each shift is:

SHIFT	WORK DAY
First	8:00 a.m 4:30 p.m.
Second	4:00 p.m 12:30 a.m.
Third	12:00 p.m 8:30 a.m.

A five (5) percent shift premium will be paid for all hours worked to employees whose work hours span the second shift a majority of the time worked.

A seven and one-half (7-1/2) percent shift premium will be paid for all hours worked to employees whose work hours span the third shift a majority of the time worked.

Policy adopted: